

# MINUTES

## **DILLON SCHOOL DISTRICT FOUR BOARD OF TRUSTEES MEETING**

1738 Highway 301 North  
Dillon, South Carolina

November 20, 2017  
6:30 P.M.  
(Regular Meeting)

I. The regular Meeting was called to order at 6:30 p.m. by Chairman Ethel Taylor.

II. Visitors and the media were recognized at this time.

III. The roll was called as follows:

Ethel Taylor, Mike McRae, Alex Lewis, Kenny Bethea, Famon Whitfield, Burt Rogers and Earl Gleason, Jr.

### **ABSENT:**

### **STAFF:**

Ray Rogers, Superintendent  
Polly Elkins, Assistant Superintendent/Personnel and Administration  
Bryan Rivenbark, Director of Accounting Services  
Lynn Liebenrood, Director of Student Services  
Kathryn Thompson, Secretary

IV. **VISITORS:**

Rebecca Brendle, Camp, Moring & Brendle, L.L.C.

V. **NOTICE TO THE MEDIA:**

In accordance with the S.C. Code of Laws of 1976, section 30-4-80(e) amended; the following has been notified of the date, time and place of this meeting:

The Dillon Herald

**VI. APPROVAL OF MINUTES:**

A motion to approve the minutes of October 16, 2017 was made by Kenny Bethea with a second from Alex Lewis. All approved.

**VII. NEW BUSINESS**

1. **Audit Report** – Rebecca Brendle of Camp, Moring and Brendle, L.L.C., presented board members with a Preliminary Draft copy of the 2016-2017 General Purpose Financial Statements and Supplementary information for the Year ending June 30, 2017. The fund balance as of June 30, 2017 was \$ an increase of over the 2015-2016 school year. Information only.
2. **Budget Report** – Art McMillan, Assistant Superintendent for Finance, gave board members an update on the General Fund Financial Report. The report was for July 1, 2017 through October 31, 2017. The balance for all funds was \$5,580,559.00. Information only.
3. **Construction Update** – Superintendent Rogers gave board members an update on District Four construction. Information only.
4. **Student Services (Policy IKA-R)** – Lynn Liebenrood, Director of Student Services, gave board members information on AdvancED and School and District Report Cards. Information only. Mrs. Liebenrood also presented Policy IKA-R Grading/Assessment Systems for the Board's approval. Motion made by Earl Gleason with a second from Mike McRae. All approved.
5. **Personnel** – Dr. Polly Elkins, Assistant Superintendent for Administration and Personnel, presented the following recommendations:

**Recommendations:**

Terry Bullard	-	Substitute Bus Driver
Allen Robinson	-	Substitute Bus Driver

**Resignation:**

Margaret Chavis	-	Teacher, Gordon Elementary
Naomi Harris	-	Teacher, Stewart Heights Elementary
Virengia Houston	-	Media Specialist, Stewart Heights Elementary
Vera Lewis	-	Teacher, Lake View High School
Victoria McRae	-	Food Service Operator
Tiffany Ray	-	Secretary, Gordon Elementary

**Retirement**

Arthur McMillan	-	Assistant Superintendent/Finance
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A motion to approve the above recommendations was made by Famon Whitfield with a second from Alex Lewis. All approved

On a motion by Earl Gleason, Jr. with a second from Alex Lewis the Board removed Angela Whittington from the list of resignations. All members approved.

- 6. December 11, 2017 Board Meeting** – Superintendent Rogers informed board members that the December Board Meeting would be held on December 11, 2017 due to the Christmas Holidays.

**VIII. EXECUTIVE SESSION**

The Board entered Executive Session to discuss information on a District Four employee. Motion made by Mike McRae with a second from Famon Whitfield. All approved.

After returning to open session, no decisions were made concerning the District Four employee. Motion made by Kenny Bethea with a second from Alex Lewis. All approved.

**IX. ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 8 p.m. Motion made by Kenny Bethea with a second from Alex Lewis. All approved.

Respectfully Submitted,

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Ethel Taylor, Chairman

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Burt Rogers, Secretary